

# Dr. Suminder Singh

34, Adarsh Enclave, Extn. Trikuta Nagar,  
Jammu (J&K)

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## Career Objective

To effectively serve as Key Position by providing instructional leadership to faculty and staff, implementing proactive administrative and behavioral interventions and directing efficient management of the school facilities.

## Profile

An accomplished Manager with over **21 years** experience in establishing and managing school affairs and the vision and leadership insights to strategically plan, direct and control complete school operations to capitalize on emerging business opportunities. A corporate bottom-line management executive with a proven track record of setting up and managing renowned educational organizations of repute. Strategic management of multiple divisions that contributes to the overall development of the organization.

Expertise in providing breakthrough leadership to achieve corporate strategies, build coalitions to support business growth and implement and manage change to drive organizational performance. Extensive experience in dealing with different educational boards from India and abroad.

*Conferred with the **Doctor of Philosophy (Honoris Causa)** in the specialized area of Education with all the rights and privileges appearing thereto issued by the Commonwealth Vocational University (under Registration No. HN191112) at Makaunga, Hahake, Tongatapu, Kingdom of Tonga on 23<sup>rd</sup> December, 2019*

## Professional Experience

- Founder Member of International Delhi Public School, Jammu.  
**Presently working as Managing Director (Operations).** (Since Jan 2017)
- Regional Director, (Jammu, Punjab & Haryana regions) of the International Delhi Public School Society, New Delhi.
- Director of International Delhi Public School, Kathua, J&K
- Director of International Delhi Public School, Bandipora J&K
- Director of International Delhi Public School, Karnal, Haryana.
- Director of International Delhi Public School, Akhnoor, J&K.
- Director of International Delhi Public School, Shopian, J&K.
- Director of International Delhi Public School, Srinagar, J&K.
- Director of International Delhi Public School, Ganderbal, J&K.
- Director of International Delhi Public School, Gool, Ramban, J&K.
- Director of International Delhi Public School, Ramban, J&K.
- Director of International Delhi Public School, Poonch J&K.

- Director of International Delhi Public School, Samba J&K.

*(Proceeding to the processing up of new chains of IDPS in, Katra Udhampur and Leh.)*

- **Served SAI KRIPA EDUCATIONAL TRUST as Secretary**

**Role & Responsibilities:**

- ❖ Being accountable to the Trust and Governing Body for all aspects of the performance of the school.
- ❖ Securing a positive, open and collaborative working relationship with the Trust and Governing Body to develop a shared vision and clear strategy for the school, and take ownership for leading its implementation.
- ❖ Working closely with the Chair of the Trust and Governing Body to facilitate the work of the Governing Body and maximize the contribution of all governors.
- ❖ Providing information, objective advice and support to the Trust and Governing Body to enable it to meet its statutory responsibilities.
- ❖ Implementing the decisions of the Trust and Governing Body
- ❖ Worked effectively and collaboratively with external partners and stakeholders to achieve mutually agreed objectives.
- ❖ Co-operated and collaborated with other agencies and partners to protect children and provide for the academic, spiritual, moral, social, emotional and cultural well-being of all students and their families.
- ❖ Promoted effective relationships with local, regional, national and international community organizations including employers, charities and the voluntary sector.
- ❖ Building strong and lasting networks of schools and education providers to support outstanding education for students, the highest quality professional learning and sharing of the very best practice.

- **DELHI PUBLIC SCHOOL JAMMU**

**(Served as Manager Transport/Administration/Operation Manager)**

*(April 1999 to June 2016)*

- *Founder member of **DPS Leh** and **DPS Katra**.*

**Role & Responsibilities:**

- ❖ Overall responsibility for the management and performance of the school.
- ❖ Developing and securing, approving for and leading the implementation of, a clear strategic vision and plan for the development of the school.
- ❖ Ensuring that all statutory requirements are met, especially in relation to safeguarding the health and safety.
- ❖ Monitoring and evaluating the overall provision and use of resources to secure value for money.

- ❖ Developing the institution as an asset for the local community, to enable all to benefit from the facilities for education, training, health, fitness and recreational opportunities.
- ❖ Acting as a prime advisor to the Trust and the Governing Body in the discharge of its responsibilities as well as implementing the decisions of the Governing Body.
- ❖ Working with the Governing Body, Trust and other key stakeholders to ensure that the school's vision is clearly articulated, shared, understood and translated into real and effective action by all.
- ❖ Providing strategic leadership that secures the delivery of high standards of attainment and personal development for all students and staff.
- ❖ Managing effectively all aspects of the organization and change, processes for a successful school.
- ❖ Providing leadership in the development of innovative learning and teaching, and extended community activities.
- ❖ Exercising effectively staff management and generating effective work relationships at all levels.
- ❖ Managing performance, utilizing entire staff effectively, challenging and addressing underperformance whilst providing for the continuous professional development of the respective staff.
- ❖ In partnership with the Trust and the Governing Body, leading the selection, appointment, deployment and management of high-quality staff to ensure that effective learning takes place throughout the school.
- ❖ Promoting the school ethos, values and aims, characterized by high beliefs, aspirations and achievements.
- ❖ Respecting the responsibilities and celebrating the achievements of individuals and teams.
- ❖ Treating people fairly, equitably, with dignity and respect to create and maintain a positive culture and ethos.

➤ **ABRAHAM LINCOLN SIKSHA SOCIETY, SRI GANGA NAGAR as President**

**Role & Responsibilities:**

- ❖ Being the primary leader, my duty is to maintain a financially and educationally viable school, embracing the ethos and the stated aims of the school.
- ❖ Worked with the Business Manager, Governors and Trust to ensure funding is allocated appropriately to support the curriculum, and that spending is monitored and managed effectively.
- ❖ Managing and organizing accommodation and other resources efficiently and effectively to ensure that it meets the needs of the curriculum and health and safety requirements.

- ❖ Ensuring that the school secures maximum value for money and complies with statutory and other requirements
- ❖ Ensuring adequate resources for the school.
- ❖ Being responsible for the internal organization, management and control of the school
- ❖ Advising the Trust and Governing Body on the annual priorities and formulation of the budget to ensure that the school achieves its objectives.
- ❖ Planning, managing and monitoring the curriculum and all policies, procedures and initiatives within the agreed budget, setting priorities for expenditure, allocating funds/resources and securing effective administration and control.
- ❖ Ensuring the regular monitoring of the budget and the oversight of the use of resources at all levels in the school.

#### **AREAS OF EXPERTISE:**

- Strategic Planning
- Curriculum Planning
- Leadership
- Budgeting/Cost plan
- Disciplinary Procedures
- Quality Assurance
- Recruitment
- Problem Solving/Trouble Shooting
- Pastoral Care
- Presentations

#### **AWARDS & RECOGNITION:**

- Nominated as **President of district Jammu of State Jammu & Kashmir Private Schools and Children Welfare Association** on 01<sup>st</sup> May, 2018.
- Elected as **President of Abraham Lincoln Education Trust.**
- Elected as **President of Rope Skipping Association** of J&K.
- Appointed as **Advisor** for **SPAA** (Sports Academy Association of India) on 26<sup>th</sup> May, 2018.
- Awarded by **Mission News, Super Achiever 2018 3<sup>rd</sup> Edition**, Delhi for excellence in Educational Sector.
- Awarded by **IUEF** International Union of Educationists Forum on 10<sup>th</sup> June, 2018.
- Awarded by **Certificate of Achievement** in recognition of outstanding accomplishments and individual excellence in the education field of activity in **6<sup>th</sup> ACFI Excellence Awards 2018 Global Brilliance Award** by **Anti Corruption Foundation of India** on 23<sup>rd</sup> September 2018.

- Awarded as **Visionary Entrepreneur – 2018** in **Ist National Edulead Conclave & Recognition, 2018** held at CT Group of Institutions on Oct 7, 2018 organized by **Wednesday Times, National Hindi Magazine**.
- Selected as **National Advisor and State Vice President (J&K) of INDIAN INTERNATIONAL TEACHERS ASSOCIATION**.
- Appointed as **President Partner (J&K) SPAA India** on July, 2019.
- Awarded by **National Conference of Eduleaders, Delhi 2019** for **Innovative Educationist of India award**.
- Selected as **Member of CED Foundation Trust**.
- Awarded by **Indian Pride E Award, 2019** sponsored by **Trendspire Solutions**.
- Selected as **Deputy Director-Education Reforms** by **All India Council of Human Rights, Liberties & Social Justice** on 10/08/2019.
- Appointed **Honorary Member - AICHLS** on 10/08/2019 for a period of 10 years.
- Awarded by **Sports India 2019** in **8<sup>th</sup> India International Sporting Goods Show** (*India's and South East Asia's biggest Sports Business and Sports Development Forum*) for being the organizer of Sports India Principal and Coaches Meet 2019 organized by Indian Exhibition Services & SPAA India.
- Awarded by **Pride of India Award-2019** by **Mahila Prashikshan Sansthan**, (*Women Empowerment Non Profit Organization*) for exemplary contribution towards Nation development on September 22, 2019 at Haritage, Hapur Road, Ghaziabad (U.P)
- Appointed as **State Head (Jammu)** at **Schoolie and Schoolie Educational Welfare Association (SEWA)** on 18<sup>th</sup> November, 2019.
- Awarded by **International Membership** for representing **WCPA** in his service to Humanity and Global Governance and for ratification of the Constitution for the Federation of Earth by **World Constitution and Parliament Association (WCPA)** on 22<sup>nd</sup> November, 2019.
- Awarded by **Certificate of Honor** for participating in Support and **Be the Change Self Reform 2** Social Reform Movement.
- Under my guidance the **IDPS, Jammu** is awarded as **India's Top CBSE School-Parameter Wise & Best Upcoming CBSE School** in India School Merit Awards 2019-2020 presented by **Education Today**.
- Awarded with **IITA Drona Sports & Educators Awards 2019** organized by **Indian International Teacher Association (IITA)** on 27<sup>th</sup> December, 2019 at Constitution Club of India, New Delhi.
- Awarded by the **Doctor of Philosophy (Honoris Causa)** in the specialized area of Education with all the rights and privileges appearing thereto issued by the **Commonwealth Vocational University** at Makaunga, Hahake, Tongatapu, Kingdom of Tonga.

- Awarded by **Education Council of India (ECI)** in **32<sup>nd</sup> ECI Education National Awards 2019** at Constitution Club of India, New Delhi on 11<sup>th</sup> January, 2020.
- Nominated as **Panelist Speaker** in **5<sup>th</sup> IPN 2020 Leadership Summit** and be awarded in **School Education in 2020 and beyond...** on 8<sup>th</sup> February, 2020 at Radisson, Noida.
- Appointed as **Regional Commissioner**, under **Universal Scouts And Guides Organization** on 15<sup>th</sup> January, 2019.
- On the occasion of National Youth day, awarded for Excellence in the field of Physical Education and Sports in **2<sup>nd</sup> SPO (Sports Promotion Organization of India) National Award 2019** at Shanti Niketan Vidyapeeth, 6<sup>th</sup> Mile Stone, Mawana Road, Meerut on 19<sup>th</sup> January, 2020.
- Appointed as **Honorary Ambassador of World Dialogue Council (Vishv Samvad Parishad)** on 26<sup>th</sup> January, 2020.
- Nominated as **Global Icon of Education Excellence** by Galaxy International Foundation Awards 2020 to be held on 27 March, 2020 in Dehradun.
- Awarded with Gold medal and certificate of excellence by **Bharat Excellence Award & Leading Educationist of India award** for the *amazing manner and enduring excellence that has contributed towards* on 9<sup>th</sup> February, 2020 organised by Friendship Forum of India (FFI) in New Delhi.
- Awarded by International **International Achievers Award on (Global Forum)** on 15<sup>th</sup> February, 2020 **in Dubai** for outstanding-ordinary achievement in my chosen field of activity and services rendered to promote greater friendship and India-International Co-operation.
- Under my guidance the International Delhi Public school, Jammu is awarded as **Outstanding Performance Excellence Award organized by FFI** on 9<sup>th</sup> February, 2020 in New Delhi.
- Appointed as **“Peace Ambassador”** by **Vivekananda World Peace Foundation** (*Approved by the Ministry of Corporate Affairs, Govt. of India*) on 19<sup>th</sup> March, 2020 for my enormous contributions towards providing outstanding education, Child welfare , Social commitments, Humanitarian and spreading the message of humanity and peace beyond the boundary.
- Appointed as **President of Jammu** by **Anti Corruption Foundation (Regd. Under Ministry of Corporate Affairs, Govt. of India)** on 19<sup>th</sup> March, 2020.
- Awarded by the **Green certificate** as **Climate Leader** on the occasion of **Earth Day, 2020** organised by **EduFeed Foundation**.
- Awarded by **Certificate of Commitment** for **Awareness Campaign** organized by **Schoolie Educational Welfare Association**.

- **International Delhi Public School, Jammu** has got the Certificate of Commitment from Central Vigilance Commission that it has adopted Integrity Pledge and is committed to uphold highest standards of integrity and good governance and to follow ethical practices in conducting its activities.
- Awarded by **Certificate of Achievement** in recognition of outstanding dedication and commitment in the field of education organized by Medicine Hat High School.
- Awarded by **Certificate of Commitment** for demonstrating commitment to promote safety against COVID19 specified by **World Health Organisation (WHO)**
- Appointed as **Board of Director – SEWA Management – J&K Unit**
- Awarded with **Appreciation certificate by Vishv Samvad Parishad** for promoting Safety & prevention awareness program from Corona Virus disease as specified by World Health Organisation & Govt. of India instruction to **COVID-19 WARRIORS** for their best practices.
- Certificate of Commitment to follow the guidelines of WHO & Government of India to fight against Corona Virus from **Sports Promotion Organization** for Awareness Campaign.
- Awarded by “**Aabhar**” *unmatched Supporter Award 2020* by **Trendspire Solutions** in recognition of the significant contribution & outstanding service to the community during the Covid-19 crisis.
- Certificate of kindness from **World Records Biennale Foundation** in accordance with regulations and commitment to promote safety against Covid-19.
- Appointed as **General Secretary of (FOCUS) Forum of CBSE unaided schools** of J&K.
- **Certificate of Appreciation** for outstanding contribution in Awareness against pandemic COVID-19 and social services by **Indian National Human Rights Council of India.**
- **Certificate of Kindness** in accordance with regulations and commitment to promote safety against COVID 19. In supporting this cause, in the prevention of Corona Virus, as initiated by (WHO) World Health Organisation organized by **APL Abdul Kalam International Foundation** in Association with Vision 2020.
- **Certificate of Achievement** for participation in the – **IFS Forensic Science Quiz** and a pledge to adopt best practices on prevention of Corona Virus Disease as specified by – **World Health Organization (WHO)**

- Awarded with **Certificate of Gratitude** for School's participation in **Erudite Talks** Webinar hosted on 31<sup>st</sup> May, 2020.
- Certificate of Appreciation of Outstanding Dedication & Services to the Nation in Fight against Novel Corona (Covid 19) in Lockdown Period by IAF (International Accreditation Forum)
- Awarded by **DEEP DAAN FOUNDATION** *ek Shuruat.....* in recognition for outstanding and dedicated social service contribution.
- Certificate of Appreciation for Corona Warrior by **Star India Construction Pvt. Ltd.**
- Received **International Golden Award** from **DEEP DAAN FOUNDATION** *ek shuruat....*

### **COLLABORATED ASSOCIATIONS**

- Joint Venture with **Blossom Kids Montessori, Nagpur** headed by **Dr. Heena Muniyar, Managing Director/Principal, ABKM.**
- Joint Venture with **Wednesday Times, National Hindi Magazine** headed by the **Mr. Hussain Sheikh, Chief Editor,**
- Joint Venture with **G-SIL Education Society** headed by **Dr. Gaurav Sharma, President,**
- Joint Venture with **IITA (Indian International Teachers Association)** headed by the **Founder, Dr. Nirkesk Sharma.**
- Joint Venture with **Ms.Chameli Karmakar, Director Anti Corruption, Maharashtra.**
- Joint Venture with **Shree Vasishta Vidhyalaya** headed by **Ms. Sunita Nandwani.**
- Joint Venture with **Schoolie Education** headed by **Mr. Rahul Ray, Managing Director.**
- Joint Venture with **Fun2Learn, The hand writing experts** headed by **Ms. Rachna Bhimrajka, CEO/Founder.**
- Under my guidance the school has won the following mentioned **State & National level Championships/Tournaments.** The details are given below:-



## Number of State Level Awards

Sr.No	Name of students	Award won	Medal
1	Pratibha Nagotra	<b>VI J&amp;K State Rope Skipping Championship</b>	Gold
2	Azeem Iqbal Bhat		Bronze
3	Adnan Keen	<b>10th State Level Speed Ball Tournament</b>	Gold
4	Umar Hatif		Gold
5	Armaan Maqbool		Silver
6	Hamraz Hussain		Silver
7	Azeen		Silver
8	Zulkainan		Bronze
9	Zahid Hussain		Bronze
10	Mohd. Farhaan		Bronze
11	Misbha Imdad		Bronze
12	Mohd. Usman		Bronze
13	Mohd. Zahid	<b>J&amp;K State Kaloripayatty Championship</b>	Gold

## Number of National Level Awards

Sr.No	Name of students	Award won	Medal
1	Misba Imdad	<b>10th Sub- Junior &amp; Junior Nation Speed Ball Championship 2018</b>	Bronze
2	Hameag Hussain		Bronze
3	Mohd. Azhar	<b>19th RSFI National Rope Skipping</b>	Silver
4	Sunniya Malik		Silver
5	Azeem Iqbal		Bronze

**PERSONAL DETAILS: -**

Parentage : S. Mohinder Singh Chugh  
Present Address : H.No.34, Adarsh Enclave Extn. Trikuta Nagar,  
Jammu (J&K)  
Contact no. : 9419197283 / 8082167283 / 8082077283  
Date of Birth : 01<sup>st</sup> August, 1971  
Nationality : Indian  
Gender : Male  
Marital Status : Married

Date:- 12/06/2020

**Dr. Suminder Singh**